

# INSTRUCTOR

## WHAT QUALIFICATIONS ARE REQUIRED?

Minimum of High School Diploma or GED; Related work experience or training in related field; Valid driver's license for 2+ years and an insurable driving record per VTC insurance carrier; Good writing skills for daily paperwork; Frequently be able to lift and carry up to 50 lbs and using a 2-person lift, lift and transfer consumers weighing up to 150 pounds.

## WHAT HOURS WOULD I WORK?

Instructors work from 8am to 4pm, Monday through Friday and/or as scheduled by their supervisor. Training sessions may require staying until 4:30pm one or two days a week.

## WHERE WOULD I WORK?

Most groups are in the community utilizing business and social opportunities to help persons served to be successful in achieving their goals. The community is used as a classroom regardless of the weather.

VTC has programs that require an Instructor to work on the facility as well as make trips into the community. All Instructors are hired with the agreement that they will go to any of the sites that need their help. Instructors may need to use their person vehicle to get to the different community locations.

Programs locations are:

1. 2445 A Street, Santa Maria
2. 1579 Stowell Center Plaza, Santa Maria
3. 124 North I Street, Lompoc

## WHAT IS THE RATE OF PAY?

The starting rate of pay is \$1,706/mo or DOE. This position is eligible for overtime, although overtime is rare.

## WHAT WOULD I DO?

An Instructor provides instruction and personal care for the consumer. Needs range from assisting with personal care such as toileting, feeding and mobility up to those that are able to work in a job and teaching in the community for up to six (6) hours a day.

The Instructor works with the individual support team to develop a written plan with the person receiving services. The Instructor position is used in several ways:

1. **1:1** - One consumer assigned to the Instructor. The consumer may have behavior, medical or mobility concerns.
2. **Group** – 3 to 6 consumers assigned to the Instructor for supervision in program. Part of the day may be in a work setting. The other part of the program day will be helping them toward the goal they have set for themselves. This may be comparative shopping, banking, using the library, or using other community services.
3. **Floater** – Fill in with groups or 1:1 when the staff per is on leave.

## ARE THERE BENEFITS?

There are excellent benefits including...

- Medical
- Dental
- Life Insurance
- Pension – 403B
- Flexible Spending Plan
- Employee Assistance Program
- Credit Union Membership Eligibility
- Holiday Pay (13 including Floating Holidays)
- Paid Time Off (accrue up to 16 days annually)
- Serious Illness Leave (accrue up to 6 days annually)

VTC Enterprises is a private, non-profit agency that provides training in vocational and life skill tasks to adults with disabilities. VTC Enterprises is an Equal Opportunity Employer.